

POSITION DESCRIPTION

Environmental Educator

Position Type

Part-time. No benefits. Weeknight and weekend work is sometimes required. FLSA Exempt Status.

Qualifications

- Bachelor's degree in environmental science or education plus two years experience in environmental education/interpretation.
- Strong passion for environmental/science education.
- Comfort working with diverse age groups (youth & adult).
- Knowledge of native species, watershed science, and experiential learning practices.
- Experience developing and delivering K-12 lessons (in the field and classrooms) that are linked to state and national learning standards.
- Experience coordinating and delivering interactive education activities (e.g., outdoor programs, classroom presentations, interpretive tours) for the general public.
- Adept at translating technical information to multiple audiences.
- Strong public speaking skills.
- Professional communication (oral and written) skills.
- Demonstrated leadership, organizational, and problem-solving skills.
- Proficient in Microsoft Office and Google software.

Description of the Position

The Environmental Educator works under the direct supervision of the Outreach & Education Coordinator and collaborates with Center staff and volunteers to develop and deliver research-based lessons and interactive programs for diverse audiences in the Inland Bays watershed. This includes youth and public programs at the James Farm Ecological Preserve and K-12 schools (in and after-school). The EE is responsible for recruiting, training, and managing seasonal education instructors to support these programs.

Duties and Responsibilities

- Serve as the lead instructor for the James Farm Ecological Preserve's education program for youth and adults.
- Develop, coordinate, and evaluate environmental education programs for youth (in groups of up to approximately 60 individuals each) at the James Farm Ecological Preserve and K-12 schools.
- Develop and enhance lessons for multiple grades tied to Next Generation Science Standards for distribution in the field and classroom.

- Recruit, train, and supervise seasonal instructors (paid, volunteer, and/or interns) for the education program at the James Farm Ecological Preserve.
- Help foster partnerships with community youth groups (e.g., camps, scouts, homeschool networks, etc.) to increase environmental literacy and stewardship.
- Provide educational support (e.g., educational booth or program) at the annual Family Water Fest/Native Plant Sale public event at the James Farm Ecological Preserve.
- Maintain education program records (e.g., registration, student forms, metrics for reporting purposes, etc.).
- Assist communication efforts by providing educational program content for social media, and other public-facing educational resources (e.g., website, seasonal journals) as needed.
- Conduct other tasks as assigned by the Outreach & Education Coordinator and/or Executive Director.

Physical Demands and Work Environment

Work is performed in the field primarily at the James Farm Ecological Preserve in Ocean View, DE, in the office at the Indian River Inlet Facility, and at K-12 schools around the Inland Bays watershed. Field assignments may require bending, climbing, crawling, kneeling, lifting up to 25 pounds, pulling, reaching, sitting, standing, stooping, walking in rough terrain, wading into water up to the waist, and occasionally contending with adverse weather conditions requiring special clothing and safety precautions. Funding for this position is contingent on the continued availability of grant funding. Evening or weekend work is sometimes required. A flexible schedule is permitted. The position is subject to the Center's Office Policy Manual.

To Apply

Email cover letter, resume, and three references to Lisa Swanger, Outreach & Education Coordinator, at lswanger@inlandbays.org.

Review of applications will begin January 5, 2021, and the position will remain open until filled.

All qualified applicants will receive consideration without regard to race, color, national origin, sex, religion, age, disability, political belief, sexual orientation, gender identity, veteran or military status, genetic information, and marital or familial status.