



POSITION DESCRIPTION

Don't Chuck Your Shucks (DCYS) Project Specialist

Position Type

This is a part-time, year-round position, earning an hourly wage. The position is not subject to Center for the Inland Bays (CIB) leave, holiday, and sick pay as per CIB policies. Participation in benefit plans is not offered.

Qualifications

- A Driver's License (Delaware Class D or equivalent) with a reasonably clean driving record
- Have the physical ability to move trash barrels of up to 100 pounds from barrel location to the lift gate with the assistance of proper dolly equipment. Have the physical ability to dump the barrels on the pile at the collection site from the bed of the truck.
- Maintain reasonable personal hygiene, appropriate to the job.

Description of the Position

The Project Specialist works under the supervision of the Community Science Manager. He/she will conduct shell collection operations and serve as a representative of the CIB/DCYS Project. In this project, waste oyster shells are separated from normal waste streams by restaurant employees and placed in CIB-provided trash barrels. The Project Specialist will typically conduct regular runs once or twice weekly, collecting the shell and depositing it in the collection site at Fresh Pond Tract of Delaware Seashore State Park. Shell material will be used by CIB or project partners for restoration projects consistent with the Inland Bays Comprehensive Conservation and Management Plan.

Duties and Responsibilities

- Conduct once or twice weekly collection (depending on the season) of oyster shells from participating restaurants.
- Dump shells at the designated collection site.

- Maintain the CIB truck and lift gate, assuring that this equipment is in operational condition, is reasonably clean, and that it represents the CIB in a positive manner. Report any problems immediately to the Community Science Manager.
- Maintain a Driver's License (Delaware Class D or equivalent) with a reasonably clean driving record, free of major infractions that could include (but are not limited to) driving under the influence (or equivalent), excessive point totals, reckless operation offenses, etc.
- Operate the CIB truck and other equipment in a safe, responsible manner.
- Keep mileage and collection records; submit receipts for fuel and other expenses in a timely manner; make reports to the Community Science Manager.
- Keep collection barrels reasonably clean; store extra barrels in an organized fashion; mark and maintain signage, stickers, etc. on the barrels.
- Maintain the shell storage site in a reasonably clean manner (including shell pile rotation operating the Center's tractor).
- Distribute program advertising materials to partner restaurants every year.
- Develop and maintain cordial relationships with restaurant owners and staff to address problems, promote the program, distribute promotional material, etc.
- Follow all pertinent safety procedures as developed.

To Apply

Please submit a resume, cover letter, and three references as a single PDF document to Nivette Pérez-Pérez, Manager of Community Science, at (hire@inlandbays.org). Applications will be accepted on a rolling basis until the position is filled. Preferred start date is August 15, 2022. All qualified applicants will receive consideration without regard to race, color, national origin, sex, religion, age, disability, political belief, sexual orientation, gender identity, veteran or military status, genetic information, and marital or familial status.