POSITION DESCRIPTION

Head Environmental Educator

Position Type
Full-time with benefits. Weeknight and weekend work is sometimes required. FLSA Exempt Status.

Qualifications
- Bachelor’s degree in environmental science or education plus two years experience in environmental education and outreach.
- Strong passion for environmental science, conservation, and education.
- Comfortable working with diverse age groups - youth & adult.
- Knowledge of native coastal Delaware species, watershed science, and experiential learning practices.
- Experience developing and delivering K-12 lessons (in the field and classrooms) that are linked to state and national learning standards.
- Experience coordinating and delivering interactive education activities (e.g., presentations, outdoor programs, interpretive tours) for the general public.
- Adept at communicating scientific information in easily understandable terms for diverse audiences using creative and engaging methods.
- Strong interpersonal skills.
- Works well both independently and as part of a team.
- Professional communication (oral and written) skills.
- Comfortable working outdoors and presenting in front of large crowds.
- Demonstrated organizational, multitasking, and problem-solving skills.
- Proficient using Microsoft Office and Google Suite.
- Familiarity using teleconference systems (e.g., Zoom).

Description of the Position
The Head Environmental Educator (HEE) works under the direct supervision of the Outreach & Education Coordinator and collaborates with Center staff and partner organizations to develop and deliver research-based lessons and interactive programs for diverse target audiences across the Inland Bays watershed. This includes youth and public programs at the James Farm Ecological Preserve (Preserve), K-12 school and youth group programs at the Preserve as well as in and after-school, community lectures and workshops, public outreach events, and more. The HEE produces and/or assists the creation of educational resources for multiple groups (e.g., teachers, students, residents, businesses). They are adept at building relationships with diverse groups, translating technical information into easily understandable terms, and maintaining a positive and professional demeanor to foster long-term partnerships.
Duties and Responsibilities

- Serve as the lead instructor for the Preserve’s education program for youth and adults.
- Develop, deliver, and evaluate environmental education programs for K-12 age students in groups of up to approximately 60-70 individuals.
- Develop and enhance lessons for multiple grades tied to Next Generation Science Standards for distribution in the field and classroom.
- Collaborate with volunteers and/or interns to offer public programs at the Preserve.
- Independently manage and/or assist the development, coordination, and delivery of outreach and education programs (e.g., lecture series, community presentations, events, workshops) for diverse stakeholders across the watershed.
- Foster partnerships with diverse organizations (e.g., schools, camps, nonprofits, local governments, businesses) to advance awareness of and appreciation for the Bays.
- Provide interactive booths and other educational offerings during large-scale public outreach events (e.g., annual Native Plant Sale/Water Family Fest).
- Produce or assist the development of program advertisements and resources (e.g., flyers, fact sheets, and other educational resources).
- Provide content for Center communication products such as social media, YouTube, and other public-facing platforms.
- Assist with identifying and writing grant proposals.
- Conduct other tasks as assigned by the Outreach & Education Coordinator and/or Executive Director.

Physical Demands and Work Environment

Work is performed in the field primarily at the James Farm Ecological Preserve in Ocean View, DE, in the office at the Indian River Inlet Facility, and at various locations around the Inland Bays Watershed. Remote office work permitted as appropriate. Field assignments may require bending, climbing, crawling, kneeling, lifting up to 25 pounds, pulling, reaching, sitting, standing, stooping, walking in rough terrain, wading into water up to the waist, and occasionally contending with adverse weather conditions requiring special clothing and safety precautions. Funding for this position is contingent on the continued availability of grant funding. Evening or weekend work is sometimes required. A flexible schedule is permitted. The position is subject to the Center’s Office Policy Manual.

To Apply

Email cover letter, resume, and 3 references to Lisa Swanger, Outreach & Education Coordinator at lswanger@inlandbays.org. Review of applications will begin July 1, 2021 and the position will remain open until filled. Ideal start is September 1, 2021.

All qualified applicants will receive consideration without regard to race, color, national origin, sex, religion, age, disability, political belief, sexual orientation, gender identity, veteran or military status, genetic information, and marital or familial status.