REQUEST FOR QUALIFICATIONS
ARCHITECTURAL AND ENGINEERING (A/E) SERVICES AT
JAMES FARM ECOLOGICAL PRESERVE
RFQ 20-28

The Sussex County Council is hereby soliciting proposals from qualified Professional Firms to provide specialized **A/E Services at James Farm Ecological Preserve**, to support the Engineering Department and The Delaware Center for the Inland Bays, the Ecological Preserve’s operating partner organization, on anticipated projects over a **three-year period**, with two, one-year options to renew. Services will include but are not limited to parks and recreational facility architecture, engineering, landscape architecture and construction administration.

All services shall be assigned on an as-needed basis, dependent on project quantities, funding and scope. There is no guarantee of actual agreement value.

Sussex County shall determine that firms meet the minimum qualifications, based upon items addressed in the proposals that are received, consisting of the following criteria:

*Experience and reputation*
*Capacity to meet requirements (size, financial condition, etc.)*
*Location (geographical)*
*Demonstrated ability*
*Familiarity with public work and its requirements*

In addition to the above, other criteria necessary for a quality, cost-effective project may be utilized.

Sussex County intends to select one (1) qualified firm for negotiation of an agreement for professional services which the County determines fair and reasonable.

Interested parties may obtain an information package by contacting Kaycee Widen at (302) 854-5017. Parties shall submit information as specified in the RFQ Information Package to Engineering Administration, Sussex County Engineering Department, 2 The Circle, P.O. Box 589, Georgetown, Delaware 19947, no later than **4:00 p.m. on Friday March 20, 2020**.

Questions relative to this request should be submitted in writing to Mr. Patrick Brown, P.E., Project Engineer III at Patrick.brown@sussexcountyde.gov no later than 4:00 p.m. on March 12, 2020.

By: Hans M. Medlarz, P.E.
County Engineer